

BIBI GOLDSTEIN

has built a reputation as an effective and innovative professional in the world of communication, organizing and support for businesses of all sizes. Through continuing education and community activities, Bibi understands the needs of busy entrepreneurs. Her presentations are lively & informative, bringing fresh, enlightened perspectives to the concerns of professionals.

As Buying Time's founder and CEO since 2007, I have been helping businesses and individuals save incredible amounts of time by assisting with the mundane to-dos that take up their time. Initially I focused on home organizing and errand assistance, but seeing the growing opportunities in the virtual world, I've expanded my mastery of Internet tools that significantly increase the efficiency of businesses of all sizes. I'm delighted to bring my expertise in virtual communication, organizing and support to a wide audience through captivating speaking presentations.

SPEAKING TOPICS

TIME MANAGEMENT

- ➔ 3 simple tools to help you manage your time more effectively
- ➔ 15 minutes from overwhelmed to organized
- ➔ Creating your productivity blueprint

SYSTEMS & DELEGATION

- ➔ Process documentation, implementation & management
- ➔ It's all in the followup: a prospect-to-client follow-up system
- ➔ Delegating techniques for your business & your family



I always learn so much at Bibi's lectures. She has a fabulous way of looking at the big picture and finding a way to break it down into easy workable tasks. Love the way she easily shares with us the tools to incorporate that into our lives.

Linda B.